



FRANCIS MARION  
HOTEL



HISTORIC HOTELS  
of AMERICA

National Trust for Historic Preservation



**FRANCIS MARION**  
HOTEL  
*100 years of excellence*

Opened in 1924 at a cost of \$1.5 million, the Francis Marion Hotel was the largest and grandest in the Carolinas. Named for General Francis Marion, the "Swamp Fox" of the American Revolution, the historic Francis Marion Hotel has a long tradition of gracious service, elegant accommodations and splendid banquet and meeting facilities.

Rising 12 stories above the historic district, many of the Hotel's 235 guestrooms and suites offer spectacular views of Charleston's church steeples, historic mansions and famous harbor. Located downtown on historic Marion Square, the magnificent gardens, house museums, antique shops, local boutiques, restaurants and nightlife that make Charleston unique, are all an easy walk from the Hotel.

The Francis Marion Hotel offers all the traditional services of a grand hotel-valet parking, concierge, room service, complimentary wireless internet, business and fitness center, classic southern cuisine in The Swamp Fox Restaurant and Bar, piano music in the lounge, a complete day spa at The Spa of Charleston and gourmet coffee from Starbucks.

With 20,000 square feet of meeting and banquet space, including two historic ballrooms and the Carolina Conference Facility, the Francis Marion Hotel remains at the center of Charleston's social, business and community life-a long tradition of gracious service in America's "most polite city".

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National Trust *for* Historic Preservation

387 King Street | Charleston, SC 29403 | [francismarionhotel.com](http://francismarionhotel.com) | 843.722.0600

387 King Street



Charleston, SC 29403



From initial contract through execution of your day, the Francis Marion Hotel offers Southern hospitality with the traditional services of a grand hotel—valet parking, concierge, room service, complimentary WiFi, a business and fitness center, classic Southern cuisine in The Swamp Fox Restaurant & Bar, piano music in the lounge, relaxing treatments in The Spa of Charleston and gourmet coffee from Starbucks™



#### ROOMS & AMENITIES

- 235 guest rooms
- Triple sheet bedding
- 42" Flatscreen televisions
- Google Chromecast App Availability
- Wi-Fi in lobby & guest rooms
- Individual guest room climate control
- Iron & ironing board
- Alarm clock with MP3 player hookup
- Hair dryer
- Keurig with coffee & tea
- Downtown & Harbor Views
- In-Room safes & refrigerators
- Starbucks™ coffee shop
- The Spa of Charleston
- Swamp Fox Restaurant & Bar
- In-Room dining
- Business center
- Valet parking
- Safety deposit boxes
- Fitness center

#### MEETING & BANQUET FACILITIES

- 20,000 sq. ft. of function space
- 3 Ballrooms
- 8 Breakout meeting rooms
- Natural light in most meeting rooms
- Built in central registration booth
- Onsite InSpire AV
- Award winning Executive Chef
- Custom menus
- Seasonal menus
- SC Fresh on the Menu
- Sustainable Seafood Initiative
- Green Hotel

#### HISTORY

- Opened in 1924 as Charleston's "Grand Dame," the largest hotel in the Carolinas with 312 guest rooms
- Featured many new modern amenities for the 1920's, such as private bathrooms in each room, printing press, barber shop, ice making plant & automatic elevators
- Designed by renowned architect W.L. Stoddart
- Charleston's first radio station broadcast was from the top floor of the hotel
- The hotel printed menus in house
- The original restaurant was in the Colonial Ballroom
- Designated as a historical property by the National Trust for Historic Preservation
- Locally owned and managed since 1989

francismarionhotel.com | 843.722.0600 | [info@thefrancismarion.com](mailto:info@thefrancismarion.com)  
AIRPORT Charleston International . 12 miles . 23 minutes



A banquet event at the Francis Marion Hotel is truly a memorable occasion with superb cuisine & beautifully adorned ballrooms. Each event is individually created & tailored to specifically meet the needs of your guests.



With 20,000 square feet of meeting and banquet space, including three ballrooms, the Francis Marion Hotel remains at the center of Charleston’s social, business and community life—a long tradition of gracious service in America’s “most polite city.”

In addition to our three grand ballrooms, the Francis Marion offers eight smaller banquet rooms for any of your additional space needs. We look forward to creating memorable moments for you in our elegant accommodations and splendid banquet and meeting facilities.

### Capacity Chart

ROOM NAME	DIMENSIONS	SQ.FT.	CEILING HT.	THEATER	CLASSROOM	BANQUET	RECEPTION	CONFERENCE	U-SHAPE
Carolina Ballroom	110 x 41	4,510	16	420	300	400	550	-	-
Carolina A	55 x 41	2,255	16	200	150	160	225	60	45
Carolina B	55 x 41	2,255	16	200	150	160	225	60	45
Colonial	106 x 34	3,604	20	320	200	300	400	-	-
Gold	86 x 35	3,010	24	250	150	200	300	-	-
Gold Balcony	15 x 35	525	9	20	30	50	-	-	-
Poinsette	48 x 34	1,632	8.5	100	60	100	175	34	30
Pinckney	32 x 28	896	8.5	50	40	60	75	28	24
Drayton	17 x 15	255	8	25	8	10	-	10	-
Laurens	34 x 16	544	8.5	35	25	30	30	24	20
Rutledge	34 x 16	544	8.5	35	25	30	30	24	20
Middleton	33 x 16	528	9	-	-	30	-	20	18
Parkview	29 x 15	435	8.5	20	16	36	36	18	-
Bridgeview	29 x 15	435	8.5	-	-	-	30	10	-
Riverview	12 x 25	30	8.5	20	12	20	30	12	-

\*Above capacity does not include AV equipment, band, stage or dance floor

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 AIRPORT Charleston International . 12 miles . 23 minutes



# EVENT TECHNOLOGY SERVICES

## PRESENTATION PACKAGES

Projector Support Package <i>For client owned projector</i>	\$195
<ul style="list-style-type: none"> <li>Tripod screen with dress skirt (appropriately sized to room)</li> <li>Projection cart/stand</li> <li>Basic technical support</li> <li>All cabling included</li> </ul>	
Ballroom Projector Support Package <i>For client owned projector</i>	\$370
<ul style="list-style-type: none"> <li>Professionally dressed fast fold screen (appropriately sized to room)</li> <li>Projection cart/stand</li> <li>Basic technical support</li> <li>All cabling included</li> </ul>	
LCD Projector Package <i>Recommended for breakouts or small meetings</i>	\$615
<ul style="list-style-type: none"> <li>Meeting room LCD Projector (3,000 Lumens)</li> <li>Tripod screen with dress skirt (appropriately sized to room)</li> <li>Projection cart/stand</li> <li>All cabling included</li> </ul>	
Ballroom Projection Package	\$790
<ul style="list-style-type: none"> <li>LCD Projector (5,000 Lumens)</li> <li>Professionally dressed fast fold screen (appropriately sized to room)</li> <li>Projection cart/stand</li> <li>All cabling included</li> </ul>	
LCD Monitor Package	\$630
<ul style="list-style-type: none"> <li>70" LCD display monitor</li> <li>Floor stand</li> </ul>	

## LIGHTING COMPONENTS

Source 4 Ellipsoidal	\$40
Source 4 Par	\$40
LED Color Par	\$65
4 Channel Dimmer Pack	\$65
12 Channel Control Board	\$105

## AUDIO PACKAGES

Podium Microphone Package	\$210
<ul style="list-style-type: none"> <li>Wired podium microphone</li> <li>4 channel audio mixer</li> <li>House sound system</li> <li>All cabling included</li> </ul>	
Sound System Package <i>Recommended for groups up to 200 people</i>	\$220
<ul style="list-style-type: none"> <li>(2) Powered speakers with stands</li> <li>4 channel audio mixer</li> <li>All cabling included</li> </ul>	
6 LED Uplight Package	\$265
<ul style="list-style-type: none"> <li>(6) LED color fixtures arranged in room</li> <li>All cabling included</li> </ul>	
12 LED Uplight Package	\$550
<ul style="list-style-type: none"> <li>(12) LED color fixtures arranged in room</li> <li>All cabling included</li> </ul>	
Small Stage Wash	\$355
<ul style="list-style-type: none"> <li>(4) Source 4 fixtures</li> <li>(2) Dimmer packs</li> <li>Control board</li> <li>All cabling included</li> </ul>	

## LIGHTING PACKAGES

## LABOR

Setup/Strike	\$100/hr
Standard Operator	\$110/hr
Monday - Friday	
6am-5pm	Straight Time
5pm-6am	Time and a Half
Saturday, Sunday and Holidays	
6am-Midnight	Time and a Half
Midnight-6am	Double Time
Holidays	Double Time

A 4-hour minimum applies for all labor calls

## PRESENTATION ACCESSORIES

Flipchart Easel with Pad & Markers	\$85
Flipchart Easel with Self-Adhesive Pad & Markers	\$95
Dry Erase Board w/ Markers & Eraser	\$55
Cork Board	\$40
Computer Presentation Remote	\$60
Conference Speakerphone w/ Phone Line	\$125
Extension Cord with Power Strip	\$26
Black Pipe & Drape per foot	\$16

## AUDIO COMPONENTS

Wired Microphone	\$75
Wireless Microphone	\$210
4 Channel Audio Mixer	\$63
6 Channel Audio Mixer	\$95
8 Channel Audio Mixer	\$105
12 Channel Audio Mixer	\$155
Powered Speaker with Stand	\$125
Computer Audio Interface	\$53

## VIDEO COMPONENTS

HD Production Switcher	\$370
Laptop Computer	\$240

*This is a partial listing of our inventory and services. Please call for details about any additional or specialized needs.*

**Joe DiPaula | Director of Event Technology | 843-722-0600 ext. 2230**  
**Joe.DiPaula@INSPIRESolutions.com**

*A Service Charge will be added to all equipment rentals, plus applicable sales tax.*

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**WWW.INSPIRESOLUTIONS.COM**